HOW TO COMPLETE eJoba24-x ENTRY FORM - 2025:

- Make use of the latest templates coded as 24-1 or 24-2. Do not use old or previous years' templates. It does not work anymore.
- Only original template spreadsheet documents (NO Word or PDF documents) will be accepted.
- Do not try to delete any rows on the template.
- When you Copy and Paste, please paste as Value.

## Fill in the following in each column:

		1		
Row 1: Column D:	Fill in your school or Club name			
Row 1: Column F:	Name of Team manager/ Athletics Official of School or Club			
Row 1: Column G:	Email address			
Row 1: Column H:	Cell number			
Row 2:	If you know your school abbreviation you can fill it in in Column C			
Row 3 and further	Do not try to delete any rows on the template. When you Copy and Paste, please Paste as Value.			
Column A:	Leave as is.			
Column B:	Will automatically be completed.			
Column C:	Fill in abbreviation of school as supplied to you in yellow block. When entered, the school's abbreviation will appear downwards as well as in the next column.			
Column D:	As soon as you have entered at Column C, Column D will automatically be completed.			
Column E:	It is already completed and should not be changed.			
Column F: Name	First Name of the athlete			
Column G: Surname	Surname of athlete			
Column H: ID Number	Complete ID or Passport number of athlete			
Column I: D.O.B.	Date of birth in the following format please: yyyy/mm/dd e.g. 2008/10/25			
Column J: ASA No	Registered ASA number of athlete			
Column K: Demog	Demography of athlete	Use only B,W,C,I		
Column L: Gender	Gender of athlete	Please use 1 for boys and 0 for girls Or M for male and F for Female		
Column M: Age	Age code: Only use the following: 06, 07, 08, 09, 10, 11, 12, 13 14, 15, 16, 17, 19, 99, 98. Compare with what is available on the programme for the event and use only age codes of available items on the programme	2025   Year of birth True age on 31 Dec   2019 6   2017 8   2016 9   2015 10   2014 11   2013 12   2014 11   2013 12   2011 14   2010 15   2009 16   2007 18   2006 19   2005 20+   1990 35+	Joba Age Code   06   07   08   09   10   11   12   13   15   17   17   19   99   98	ASA Age Groups allocated   6 yrs u/7   7 yrs u/8   8 yrs u/9   9 yrs u/10   10 yrs u/11   11 yrs u/12   12 yrs u/13   13 yrs u/14   u/16   u/18   u/18   u/20   Senior   Master



Columns From N onwards: Item1; Item2, Item3, Item4, Item5	Items of athlete and make use of the following abbreviations please:				
<u> </u>	For Item use either Afrikaans or English code	Code	Alternative code		
	100m	100			
	200m	200			
	400m	400			
	800m	800			
	1500m	1500			
	3000m	3000			
	5000m	5000			
	80m Hurdles	80H			
	90m Hurdles	90H			
	100m Hurdles	100H			
	110m Hurdles	110H			
	200m Hurdles	200H			
	300m Hurdles	300H			
	400m Hurdles	400H			
	1500m Steeple Chase	1500HIN			
	2000m Steeple Chase	2000HIN			
	3000m Steeple Chase	3000HIN			
	3000m Race Walk	3000ST			
	5000m Race Walk	5000ST			
	10000m Race Walk	10000ST			
	High Jump:	HS	HJ		
	Long Jump:	VS	LJ		
	Triple Jump:	DS	TJ		
	Pole Vault:	PS	PV		
	Shot Put	GS	SP		
	Javelin:	SG	JAV		
	Turbo Javelin	TJAV	TJAV		
	Discus:	DG	DT		
	Hammer Throw:	HG	HT		
	4x100m Relay:	AFLOS	RELAY		
	4x400m Relay:	4AFLOS	4RELAY		
	1000m Medley Relay:	M1AFLOS	M1RELAY		
Columns: Only on eJoba	Performance: The best time, distance,		,24 or 13456 means 1:34,56		
24-2 Performance	height of athlete. Always to 2 decimals.	Remember always give performances with two			
	Only if requested by organisers.	decimals. E.g 1.00 or 6.20			
	ENTRIES FOR RELAYS				
	Do not enter athletes individually for relays, only the age group teams.				
Column F: Name	Type the name of the school or team.				
Column G: Surname	Leave column open				
Column L: Gender	The gender of the team: Again 1 for boys and 0 for girls or M for Male or F for Female.				
Column M: Age	Fill in the appropriate real age of the item				
Column N: Item1	Type in AFLOS or RELAY				

